

**BUFFALO CHIP TOWN BOARD**  
**APPROVED REGULAR MEETING MINUTES**  
**NOVEMBER 2, 2015, AT 8:30 am**



**Notice was duly posted at Buffalo Chip Town Hall**

**1. ROLL CALL / PLEDGE OF ALLEGIANCE:**

*In attendance are Board President, Daymon Woodruff; Trustees Bonnie S. London, Gregory Smith, James Walczak, Finance Officer.*

*Kent Hagg, City Attorney is absent.*

Roll call led by Finance Officer Walczak

Pledge of allegiance led by Board President Woodruff

**2. REVIEW AND APPROVAL OF AGENDA:**

President Woodruff moves to review the Agenda. Finance Officer Walczak requests to amend the Agenda to reflect additional monies owed on Black Hills Community Bank interest owed on a line of credit in the amount of \$60.38

President Woodruff moves to Amend the Agenda in Section 5, Approval of Claims, to add the Black Hills Community Bank interest owed on a line of credit in the amount of \$60.38. Trustee Smith seconds the Motion. All are in favor and the Amendment is approved.

Trustee London moves to approve the Amended Agenda, Trustee Smith seconds the Motion. All are in favor and the Amended Agenda is approved.

**3. REVIEW AND APPROVAL OF MINUTES OF NOVEMBER 2, 2015, BUFFALO CHIP TOWN BOARD REGULAR MEETING:**

President Woodruff moves to review the Minutes of November 2, 2015, Regular Meeting. Trustee London Motions to approve the minutes and Trustee Smith seconds the Motion. All are in favor and the Minutes are approved unanimously.

**4. FINANCE OFFICER REPORT**

Finance Officer Walczak presents revenues-to-date is the \$900.00 from the Buffalo Chip Campground for the 2016 Retail (on-sale) Liquor License.

**5. APPROVAL OF CLAIMS**

President Woodruff moves to Review and Approve Claims. Finance Officer Walczak presents claims to date:

10/14/15: \$78.40 paid to Meade County Times-Tribune to publish 9/21/15 Minutes

10/14/15: \$57.81 paid to Meade County Times-Tribune to publish First Reading of Ordinance (read 9/8/15; published 9/16/15); and Second Reading (read 9/21/15; published 9/30/15). Sales tax takes effect 1/1/16.

10/30/15: \$60.38: Black Hills Community Bank interest owed on a line of credit

**TOTAL CLAIMS: \$196.59**

Trustee Smith Motions to Approve Claims in the amount of \$196.59; Trustee London seconds the Motion. All in favor and the Motion is approved unanimously.

**6. TOWN ATTORNEY**

Town Attorney Hagg is absent. No Executive Session is necessary.

**7. TRUSTEE INPUT**

There is nothing to report.

**8. ADJOURN**

President Woodruff Motions to adjourn; Greg Smith seconds the Motion. All in favor and the Motion to Adjourn the Buffalo Chip Town Board Meeting of November 2, 2015 is unanimously approved.

Meeting Adjourned at: 8.47AM

**Next Meeting: November 16, 2015 at 8:30 am**

**ATTESTED BY:**

  
JAMES WALCZAK, FINANCE OFFICER

  
DAYMON WOODRUFF, BOARD PRESIDENT