

**BUFFALO CHIP TOWN BOARD**

**SPECIAL MEETING**

**JUNE 18, 2015, AT 8:30 A.M.**



**AGENDA**

**1. ROLL CALL / PLEDGE OF ALLEGIANCE:**

- a. Interim Trustees: Daymon Woodruff, Bonnie S. London, Gregory Smith.
- b. James M. Walczak, Finance Officer.
- c. Kent Hagg, City Attorney.

**2. REVIEW AND APPROVAL OF MINUTES OF MAY 28, 2015, SPECIAL MEETING:**

- a. Motion by \_\_\_\_\_ to approve Minutes; second by \_\_\_\_\_ . Yea \_\_\_\_ Nay \_\_\_\_\_ .

**3. ALCOHOL LICENSE APPLICATIONS:**

- a. Hearing to approve / deny re-issuance of the Retail (on-off sale) Malt Beverage License No. RB-21665 for the Buffalo Chip Campground, LLC. Motion by \_\_\_\_\_ ; second by \_\_\_\_\_ . Yea \_\_\_\_ Nay \_\_\_\_\_ .
- b. Hearing to approve / deny re-issuance of the Retail (on-off sale) Malt Beverage License No. RB-21666 for the Buffalo Chip Campground, LLC. Motion by \_\_\_\_\_ ; second by \_\_\_\_\_ . Yea \_\_\_\_ Nay \_\_\_\_\_ .
- c. Hearing to approve / deny new issuance of a Retail (on-off sale) Malt Beverage License for the Buffalo Chip Campground, LLC. Motion by \_\_\_\_\_ ; second by \_\_\_\_\_ . Yea \_\_\_\_ Nay \_\_\_\_\_ .

**4. FINANCE OFFICER REPORT:**

- a. Authorize Finance Officer and Board President to enter into loan agreements and execute all documents to establish up to a \$100,000 line of credit. Motion by \_\_\_\_\_ to accept Minutes; second by \_\_\_\_\_ . Yea \_\_\_\_ Nay \_\_\_\_\_ .

- b. Report regarding internal audit protocol.
- c. Authorize reimbursement of any costs incurred by Finance Officer regarding attendance of Finance Officers Conference in Pierre on June 12th. Motion by \_\_\_\_\_; second by \_\_\_\_\_. Yea \_\_\_\_ Nay \_\_\_\_\_.
- d. Authorize Town Officers to select an engineering firm to assist in developing Town Comprehensive / Future Use Plan.

**5. APPROVAL OF CLAIMS:**

- a. Motion by \_\_\_\_\_, second by \_\_\_\_\_ to approve hand checks / cash payments in the amount of \$510.25 from May 18, 2015, through June 15, 2015, as presented by Finance Officer. Yea \_\_\_\_ Nay \_\_\_\_\_.

5/22/2015	Meade County Times - published Special Meeting Notice \$51.10
5/28/2015	Meade County Times / Rapid City Journal - Online Splash Page - Search Boost \$39.00
6/03/2015	Meade County Times / Rapid City Journal - Published Meeting Minutes & Notice of Public Hearing \$73.60
6/10/2015	Finance Officer / School Registration Reimbursement \$100.00
6/12/2015	Finance Officer / Best Western Ramkota Hotel Reimbursement \$207.96
6/12/2015	Finance Officer / Fuel Reimbursement, Pierre, SD \$38.59

**6. BUILDING LEASE:**

- a. Authorize Finance Officer and a Board Trustee to execute Lease between the Town of Buffalo Chip, South Dakota, and Buffalo Chip Campground, LLC, for lease of space for Town Headquarters. Motion by \_\_\_\_\_; second by \_\_\_\_\_. Yea \_\_\_\_ Nay \_\_\_\_\_.

**7. ORDINANCES:**

- a. Discussion on Adult Oriented Business (AOB) Ordinance, Alcohol and Malt Beverage Sales on Sunday and Memorial Day.

**8. DATE AND TIME OF NEXT MEETING AND DETERMINATION OF REGULAR MEETING DAY AND TIME:**

- a. Discussion regarding setting date and time of next meeting and determination of a regular meeting day and time. Motion by \_\_\_\_\_; Second by \_\_\_\_\_. Yea \_\_\_\_ Nay \_\_\_\_\_.

9. **ADJOURN:**

- a. Motion by \_\_\_\_\_; Second by \_\_\_\_\_ to adjourn the meeting at \_\_\_\_\_ .m. MST.

ATTEST:

\_\_\_\_\_

Finance Officer

\_\_\_\_\_

Town Board President