

APPROVED MINUTES
BUFFALO CHIP TOWN BOARD



Regular Meeting
December 7, 2015 8:30 a.m.
Notice Was Duly Posted at Buffalo Chip Town Hall

CALL TO ORDER AND ROLL CALL: Board President Woodruff called the meeting to order at 8:30a.m. with the following person present: Trustee Gregory Smith, Trustee Bonnie London via teleconference, President Daymon Woodruff, Finance Officer James Walczak and Town Attorney Kent Hagg.

PLEDGE OF ALLEGIANCE: Pledge of Allegiance was led by Kent Hagg.

REVIEW AND APPROVAL OF AGENDA: Trustee Smith made a motion to approve the agenda, President Woodruff seconded. Motion passed unanimously.

REVIEW AND APPROVAL OF MINUTES OF LAST MEETING: Board of Trustees indicated they had reviewed minutes and there were no changes, additions or corrections. Trustee Smith made a motion to approve minutes of November 16th meeting, seconded by Trustee London. Motion passed unanimously.

FINANCE OFFICER REPORT:

Budget for 2016 is simplified due to lack of history and not the number of town departments to include.

Payments to Black Hills Community Bank will be taken out automatically on the 13th of each month.

TOWN BUDGET:

First Reading of Ordinance # 2 Appropriation Funds for fiscal year 2016. Board Trustees indicated they had reviewed budget.

Projected revenue \$108,950 and projected expenditures \$108,950.

Budget is showing as being balanced.

Trustee Smith made a motion to approve the 1st Reading of Ordinance # 2, seconded by Trustee London. Motion passed unanimously.

Kent Hagg mentioned that the Appropriations Fund can be modified and encouraged the board of trustees to review budget line by line prior to 2nd Reading.

APPROVAL OF CLAIMS:

1. Whiting, Hagg, Hagg, Dorsey & Hagg, LLP-attorney fees -\$3,456.25.
2. Meade County Times-Published Minutes of October, 19, 2015 meeting-\$58.37
3. Meade County Times-Published Minutes of November 1, 2015 meeting-\$45.94

Grand Total=\$3,560.56

Motion was made by Trustee Smith to approve payment of total claims of \$3,560.56, seconded by Trustee London. Motion passed unanimously.

Town Attorney: Request Executive Session regarding legal issues.

Motion was made by President Woodruff to go into Executive Session, seconded by Trustee Smith. Motion passed unanimously.

Motion was made by President Woodruff to come out of Executive Session, seconded by Trustee Smith. Motion passed unanimously.

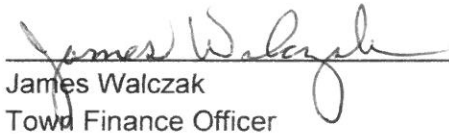
Trustee Input: none

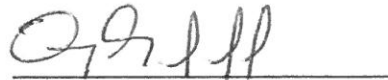
Adjourn: Motion to adjourn meeting was made by Trustee Smith, seconded by Trustee London to adjourn the meeting at 9:28 a.m. MST. Motion passed unanimously.

Next Meeting: Special Budget Hearing for second reading of Ordinance no. 2 to consider and approve or deny Ordinance No. 2, December 15th, 2015, at 8:30 a.m.

Next Meeting: December 21, 2015 at 8:30 a.m.

ATTEST:


James Walczak
Town Finance Officer


Daymon Woodruff
Board of Trustee President