

APPROVED MINUTES  
BUFFALO CHIP TOWN BOARD



Regular Meeting  
March 18, 2016, at 8:30 a.m.  
Notice Was Duly Posted at Buffalo Chip Town Hall

**CALL TO ORDER AND ROLL CALL:** Board President Woodruff called the meeting to order at 8:30 a.m., with the following person present: Trustee Gregory Smith, Trustee Bonnie London, Finance Officer James Walczak and Town Attorney Kent not present.

**PLEDGE OF ALLEGIANCE:** Pledge of Allegiance was led by President Woodruff.

**REVIEW AND APPROVAL OF AGENDA:** Trustee Smith made a motion to approve the agenda, seconded by Trustee London. Motion passed unanimously.

**REVIEW AND APPROVAL OF MINUTES OF LAST MEETING:** Board of Trustees indicated they had reviewed minutes of February 19, 2016, and there were no changes, additions, or corrections.

Trustee Smith made a motion to approve minutes of February 19th meeting, seconded by Trustee London. Motion passed unanimously.

**FINANCE OFFICER NEW REVENUE REPORT:**

South Dakota Department of Revenue-Sales Tax Received 02/01 – 02/19/2016  
\$3,037.73

South Dakota Department of Revenue-Sales Tax Received 02/20 – 02/29/2016 \$372.94

Total Municipal Sales Tax Reported to and/or collected by the Department of Revenue per SDCL 10-52, \$3,410.67

**ANNAL FINANCIAL REPORT January through December 2015:** Motion by Trustee Smith to approve Annual Financial Report, seconded by Trustee London. Motion passed unanimously.

**APPROVAL OF CLAIMS:**

01/17/2016: \$48.73, Meade County Times-Tribune, Minutes Jan 18<sup>th</sup>, 2016.

03/02/2016:\$31.98, Meade County Times-Tribune, Minutes of Feb 5<sup>th</sup>, 2016.

03/13/2016: \$59.81, Black Hills Community Bank, Interest Due on Line of Credit.

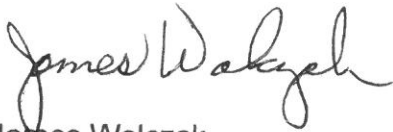
Total: \$140.52

Motion by President Woodruff to approve claims, seconded by Trustee Smith. Motion passed unanimously.

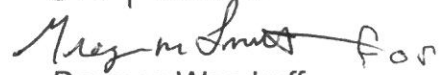
**ADJOURN:** Motion to adjourn meeting was made by Trustee Smith, seconded by Trustee London to adjourn the meeting at 8:52 a.m. M.S.T. Motion passed unanimously.

**Next Meeting: Friday, April 1, 2016, at 8:30 a.m..**

ATTEST:



James Walczak,  
Town Finance Officer

Greg Smith  
 For  
Daymon Woodruff,  
Board of Trustee President