



APPROVED MINUTES
BUFFALO CHIP TOWN BOARD

Regular Meeting
April 15, 2016, at 8:30 a.m.
Notice Was Duly Posted at Buffalo Chip Town Hall

CALL TO ORDER AND ROLL CALL: Board President Daymon Woodruff called the meeting to order at 8:30 a.m., with the following person present: Trustee Greg Smith, Trustee Bonnie London, Finance Officer James Walczak and Town Attorney Kent Hagg present.

PLEDGE OF ALLEGIANCE: Pledge of Allegiance was led by President Woodruff.

REVIEW AND APPROVAL OF AGENDA: Motion by Trustee Smith to approve Agenda; seconded by London. Motion passed unanimously.

REVIEW AND APPROVAL OF MINUTES OF APRIL 1, 2016, REGULAR MEETING: Motion by Trustee London to approve minutes of regular meeting, seconded by Trustee Smith. Motion passed unanimously.

REVIEW AND APPROVAL OF MINUTES OF APRIL 6, 2016, SPECIAL MEETING: Motion by Trustee London to approve minutes of special meeting, seconded by Trustee Smith. Motion passed unanimously.

FINANCE OFFICER NEW REVENUE REPORT:

- a. South Dakota Department of Revenue-Sales Tax Received March, 2016
\$6,596.42
- b. Buffalo Chip Campground (3) Malt Beverage License \$450.00

\$7,046.42 Total Revenue Received for March 2016

APPROVAL OF CLAIMS:

- a. Meade County Times - \$29.44 – Minutes 2/9/2016
- b. Meade County Times - \$35.28 – Minutes 3/18/2016
- c. Town of Buffalo Chip - \$25.38 – Statement of Revenues – Expenditures thru
12/31/2015
- d. Meade County Times - \$21.57 – Board of Equalization Minutes – 4/4/2016

Total Claims: \$111.67

Motion by Trustee Smith to approve claims, seconded by Trustee London to approve hand checks/cash payment in the amount of \$111.67, through April 10, 2016, as presented by Finance Officer Walczak. Motion passed unanimously.

ADMINISTRATION OF OATH OF OFFICE AND INSTALLATION OF BOARD OF TRUSTEES: Oath administered to Trustee London, followed by Trustee Smith, and Trustee Woodruff by Attorney Hagg

SELECTION OF TRUSTEES OF BOARD PRESIDENT: Motion by Trustee Smith to appoint Trustee Woodruff as Board President, seconded by London. Motion passed unanimously.

ADMINISTRATION OF OATH OF OFFICE OF TOWN FINANCE OFFICER, JAMES WALCZAK: Oath administered by President Woodruff.

ADMINISTRATION OF OATH OF TOWN ATTORNEY, KENT HAGG: Oath administered by President Woodruff

TOWN ATTORNEY: Executive session regarding legal issues. Motion by President Woodruff, seconded by Trustee Smith to go into executive session, also inviting Finance Officer Walczak and Rod Woodruff. Motion passed unanimously.

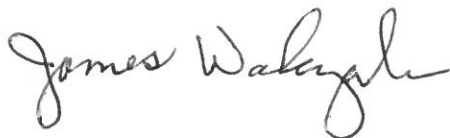
TRUSTEE INPUT: none

ADJOURN: Motion to adjourn meeting was made by Trustee Smith, seconded by Trustee London to adjourn the meeting. Motion passed unanimously.

Meeting Ended: 9:43 a.m.

Next Meeting: Friday, May 20, 2016, at 8:30 a.m.

ATTEST:



James Walczak,
Town Finance Officer

Signed for Daymon Woodruff
M. Woodruff Trustee

Daymon Woodruff,
Town Board President