



**BUFFALO CHIP TOWN BOARD
REGULAR MEETING MINUTES
OCTOBER 19, 2015, AT 8:30 am**

Notice was duly posted at Buffalo Chip Town Hall

1. ROLL CALL / PLEDGE OF ALLEGIANCE:

In attendance are Board President, Daymon Woodruff; Trustees Bonnie S. London, Gregory Smith, James Walczak, Finance Officer, Kent Hagg, Town Attorney.

Roll call led by Finance Officer Walczak

Pledge of allegiance led by Board President Woodruff

2. REVIEW AND APPROVAL OF AGENDA:

President Woodruff moves to review the Agenda. Trustee Smith Motions to approve the agenda and Trustee London seconds the Motion. All are in favor and the Agenda is approved unanimously.

3. REVIEW AND APPROVAL OF MINUTES OF October 5, 2015, BUFFALO CHIP TOWN BOARD REGULAR MEETING:

President Woodruff moves to review the Minutes of October 5, 2015, Regular Meeting. Trustee London motions to approve the minutes and President Woodruff seconds the Motion. All are in favor and the Minutes are approved unanimously.

4. ORDINANCES

President Woodruff moves to review Ordinances. Finance Officer Walczak states that both the First and Second Readings of the Ordinance Imposing a Municipal Sales and Service Tax and a Use Tax for the Municipality of Buffalo Chip, Meade County, South Dakota were approved and published in the Meade County Times – Tribune, September 16, 30 2015 and will go in to effect January 1, 2016.

5. REVIEW AND APPROVAL

President Woodruff requests to hear the Finance Officer Review of Claims. Chief Finance Officer Walczak submits the 2016 Renewal of Retail (on-sale) Liquor License application and \$900.00 application fee for the Buffalo Chip Campground, LLC, located in the Town of Buffalo Chip, SD for Approval. No public hearing is required. Trustee Smith motions to approve the Renewal of Retail (on-sale) Liquor License 2016 for the Buffalo Chip Campground, LLC, located in the Town of Buffalo Chip, SD, and the

associated application fee of \$900.00. Trustee London seconds the motion. All in favor and the Renewal of Retail (on-sale) Liquor License and associated application fee are approved unanimously. President Woodruff abstains.

6. FINANCE OFFICER REPORT

President Woodruff moves to address Approval of Claims. Finance Officer Walczak presents the following claims:

- 9/30/15 - \$119.57 Meade County Times – Tribune, Minutes, September 8, 2015
- 9/30/15 - \$70.50 Meade County Times – Tribune, Second Reading, Ordinance 1
- 10/06/2015 - \$1,000 South Dakota Department of Health, Tattoo and Body Piercing Inspections conducted at the Buffalo Chip Campground during the Sturgis Motorcycle Rally.

Total Claims: \$1,190.07

Motion by Trustee London to Approve Payments of \$1,190.07 as presented by Finance Officer Walczak; seconded by Trustee Smith. All in favor and the Motion to Approve Payments of \$1,190.07 is unanimously approved.

7. TOWN ATTORNEY

President Woodruff motions to move into Executive Session; Trustee Smith seconds the motion. All in favor and the Motion to move into Executive Session is unanimously approved.

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Trustee Smith moves to come out of Executive Session; Trustee London seconds the motion. All in favor of coming out of Executive Session is unanimously approved.

8. TRUSTEE INPUT

There is nothing to report.

9. ADJOURN

President Woodruff Motions to adjourn; Greg Smith seconds the Motion. All in favor and the Motion to Adjourn the Buffalo Chip Town Board Meeting of October 19, 2015 is unanimously approved.

Meeting Adjourned at: 9.04am.

Next Meeting: November 2, 2015 at 8:30 am

ATTESTED BY:



JAMES WALCZAK, FINANCE OFFICER



DAYMON WOODRUFF, BOARD PRESIDENT