

BUFFALO CHIP TOWN BOARD
REGULAR MEETING
APRIL 15, 2016, AT 8:30 A.M.



AGENDA

1. **ROLL CALL / PLEDGE OF ALLEGIANCE:**
 - a. Interim Trustees: Daymon Woodruff, Bonnie S. London, Gregory Smith.
 - b. James M. Walczak, Finance Officer.
 - c. Kent Hagg, Town Attorney.

2. **REVIEW AND APPROVAL OF AGENDA:**
 - a. Motion by _____ to approve Agenda; second by _____
Yea ____ Nay _____.

3. **REVIEW AND APPROVAL OF MINUTES OF APRIL 1 2016, REGULAR MEETING:**
 - a. Motion by _____ to approve of Minutes of Regular Meeting;
second by _____.
Yea ____ Nay _____.

4. **REVIEW AND APPROVAL OF MINUTES OF APRIL 6, 2016, SPECIAL MEETING:**
 - a. Motion by _____ to approve of Minutes of Special Meeting,
second by _____.
Yea ____ Nay _____.

5. **FINANCE OFFICER NEW REVENUE REPORT:**
 - a. South Dakota Department of Revenue – Sales Tax Received March, 2016
\$6,596.42
 - b. Buffalo Chip Campground (3) Malt Beverage License
\$450.00

\$7,046.42 Total Revenue Received for March 2016

6. **APPROVAL OF CLAIMS:**
 Meade County Times - \$29.44 – Minutes 2-19-2016 (just received Invoice)
 Meade County Times - \$35.28 - Minutes 3-18-2016
 Town of Buffalo Chip - \$25.38 - Statement of Revenues - Expenses thru
 12-31-2015
 Meade County Times - \$21.57 - Board of Equalization Minutes 4-4-2016

Total Claims: \$116.67

- a. Motion by _____, second by _____ to approve hand checks / cash payments in the amount of \$116.67, through April 10, 2016, as presented by Finance Officer.
 Yea _____ Nay _____.

7. **ADMINISTRATION OF OATH OF OFFICE AND INSTALLATION OF BOARD OF TRUSTEES:**

8. **SELECTION BY TRUSTEES OF BOARD PRESIDENT:**

9. **ADMINISTRATION OF OATH OF OFFICE OF TOWN FINANCE OFFICER, JAMES WALCZAK:**

10. **ADMINISTRATION OF OATH OF TOWN ATTORNEY, KENT HAGG: FINANCE OFFICER REPORT:**

11. **TOWN ATTORNEY:**

- a. Executive Session regarding legal issues.

12. **TRUSTEE INPUT:**

13. **ADJOURN:**

- a. Motion by _____; second by _____ to adjourn the meeting at _____ .m. MST.

Next Meeting May 6, 2016, 8:30 am

ATTEST:

 Finance Officer

 Town Board President