



BUFFALO CHIP TOWN BOARD
APPROVED REGULAR MEETING MINUTES
OCTOBER 5, 2015, AT 8:30 am

Notice was duly posted at Buffalo Chip Town Hall

1. ROLL CALL / PLEDGE OF ALLEGIANCE:

The following Trustees present: Daymon Woodruff, Bonnie S. London, Gregory Smith, James Walczak, Finance Officer, Kent Hagg, Town Attorney.

Pledge of allegiance led by Board President, Daymon Woodruff

2. REVIEW AND APPROVAL OF AGENDA:

President Woodruff moves to review the Agenda. Trustee Smith Motions to approve the agenda and Trustee London seconds the Motion. The amended amount is approved unanimously.

3. REVIEW AND APPROVAL OF MINUTES OF September 21, 2015, REGULAR MEETING:

President Woodruff moves to review the Minutes of September 21, 2015, Regular Meeting. Trustee Smith motions to approve the minutes and Trustee London seconds the Motion. All in favor, the minutes are approved unanimously.

4. ORDINANCES

The Second Reading of the ordinance Imposing a Municipal Sales and Service Tax and a Use Tax for the Municipality of Buffalo Chip, Meade County, South Dakota was published in the Meade County Times, September 16, 2015.

On September 21, 2015 it was so enacted. No further discussion is required.

5. FINANCE OFFICER REPORT

President Woodruff moves to hear the Finance Officer Report. Chief Finance Officer Walczak states there are no new revenues to date.

6. APPROVAL OF CLAIMS

President Woodruff moves to address the Approval of Claims. Chief Finance Officer Walczak notes that adjustments for payments made to Whiting Hagg Hagg Dorsey &

Hagg are needed. The Balance Due should have been \$5062.18, not \$9270.15. The Check is being returned and \$4207.97 will be credited back to the checking account.

Descriptions of Claims:

- 10/02/15 - \$5062.18 Whiting Hagg Hagg Dorsey & Hagg, LLP
- 9/16/15 - \$57.25 Rapid City Journal/Meade County Times, Minutes for 8/17/15
- 9/16/15 - \$69.65 Rapid City Journal/Meade County Times, Ordinance No. 1
- 10/03/15 - \$51.12 Black Hills Community Bank (Interest on Loan)

Total Claims: \$5240.20

Trustee Smith motions to approve hand checks/cash payments in the amount of \$5240.20, September 16, 2015 through October 3, 2015 as presented by Chief Finance Officer Walczak. Trustee London seconds the Motion, all in favor. The hand checks/cash payments as described are approved unanimously.

7. TOWN ATTORNEY

Town Attorney Hagg announces that an Executive Session regarding legal issues is not necessary.

8. TRUSTEE INPUT

No further discussion is needed.

9. ADJOURN

President Woodruff Motions to adjourn; Greg Smith seconds the Motion. The Motion to Adjourn is approved unanimously.

Meeting Adjourned at: 8:40 AM.

Next Meeting: October 19, 2015 at 8:30 am

ATTESTED BY:



JAMES WALCZAK, FINANCE OFFICER



DAYMON WOODRUFF, BOARD PRESIDENT