



**BUFFALO CHIP TOWN BOARD
MEETING
January 4th, 2017, AT 8:30 A.M.**

**AGENDA
Notice has been duly posted at the
Town's Office**

1. ROLL CALL / PLEDGE OF ALLEGIANCE:

- a. Trustees: Daymon Woodruff, Bonnie S. London, Gregory Smith.
- b. James M. Walczak, Finance Officer.
- c. Kent Hagg, Town Attorney.

2. REVIEW AND APPROVAL OF AGENDA:

- a. Motion by _____ to approve Agenda; second by _____
Yea ___ Nay ___.

**3. REVIEW AND APPROVAL OF MINUTES OF DECEMBER 19th, 2016,
REGULAR MEETING MINUTES:**

- a. Motion by _____ to approve of the Regular Meeting Minutes of
December 19th, 2016; second by _____.

Yea ___ Nay ___

4. FINANCE OFFICER NEW REVENUE REPORT:

- a. South Dakota Department of Revenue – No New Revenue.

5. APPROVAL OF CLAIMS:

- a. Meade County Times - \$30.28 – Publication of Meeting Minutes from November 21st Regular Town Meeting.
- b. Zach Dosch, **Owner of Left Hand Advertising Agency, LLC** - \$1,984.00 – Official Town of Buffalo Chip web site developer and web page hosting site.

Total Claims: \$2,014.28

- a. Motion by _____ to approve \$30.28 for Publication of Meeting Minutes from November 21st; Zach Dosch, **Owner of Left Hand Advertising Agency, LLC** - \$1,984.00 – Official Town of Buffalo Chip web site developer and web page hosting site. **Total Claims of \$2,014.28**; second by _____.

Yea ___ Nay ___

Authorized Finance Officer to purchase a new laptop computer at a cost not exceed \$1,200.00.

- a. Motion by _____ to Approval for the Finance Officer to purchase a new laptop at a cost not to exceed \$1,200.00; second by ___ Yea ___ Nay ___.

6. Executive Session:

1- 25 -1- 3. Executive or closed meetings--Purposes--Authorization--Violation as misdemeanor.

(1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee. The term "employee" does not include any independent contractor;

(3) Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters

- a. Motion by _____ to go into Executive Session; second by _____ to adjourn the meeting at _____ .m. MST. Yea ___ Nay ___

- b. Motion by _____ to come out of Executive; second by _____ to come out of Executive Session the meeting at _____ .m. MST. Yea ___ Nay ___

7. Trustee Input:

8. ADJOURN:

- a. Motion by _____ to Adjourn Meeting; second by _____ at _____ .m. MST. Yea ___ Nay ___

ATTEST:

Finance Officer

Town Board President

Next Meeting January 16, 2017, 8:30 am