



**BUFFALO CHIP TOWN BOARD
MEETING
May 23, 2018, AT 8:30 A.M.
AGENDA**

Notice has been duly posted at the Town's Office

1. ROLL CALL / PLEDGE OF ALLEGIANCE:

- a. Trustees: Daymon Woodruff, Bonnie S. London, Gregory Smith.
- b. James M. Walczak, Finance Officer.
- c. Kent Hagg, Town Attorney.

2. REVIEW AND APPROVAL OF AGENDA:

Motion by _____ to approve Agenda; second by _____.
Yea ____ Nay ____.

3. REVIEW AND APPROVAL OF MINUTES May 7, 2018, REGULAR MEETING MINUTES:

Motion by _____ to approve of the Regular Meeting Minutes of May 7, 2018; second by _____.
Yea ____ Nay ____

4. FINANCE OFFICER NEW REVENUE REPORT:

South Dakota Department of Revenue Municipal Tax:
Received Municipal Tax - \$28.58, April 21 – 30, 2018

5. APPROVAL OF CLAIMS:

Rapid City Journal: \$74.83, Published Regular Meeting Minutes, April 16, ran on May 10, 2018.

Ketel Thorstenson, LLP: \$188.50, Preparation of Payroll Tax Reports, April 2018.

Gusso Surety Bonds, Inc.: \$525.00, Annual Public Official Bond.

RICHARDSON, WYLY, WISE, SAUCK AND HEIB, LLP: \$2,481.45, Town Legal Services.

Finance and Administration: \$1,300.00

Go Daddy: \$165.88. Deluxe Linux Hosting Web Site, reimbursement paid to James Walczak, personal credit card.

Lefthand Advertising Agency: \$99.00, Website Monthly Maintenance.

Total Claims: \$4,834.66

Motion by _____ to approve Claims of \$4,834.66 as presented by the Finance Officer; second by _____.

Yea ____ Nay

6. EXECUTIVE SESSION:

1-25-2. Executive or closed meetings--Purposes--Authorization--Violation as misdemeanor. Executive or closed meetings may be held for the sole purposes of:

(3) Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters.

- a. Motion by _____ to go into Executive Session; second by _____ to adjourn the meeting at _____ .m. MST.

Yea ____ Nay ____

b. Motion by _____ to come out of Executive; second by _____ to come out of Executive Session the meeting at _____ .m. MST.

Yea ____ Nay ____

7. TRUSTEE INPUT:

8. ADJOURN:

Motion by _____ to Adjourn Meeting; second by _____ at _____ a.m. MST.

Yea ____ Nay ____

ATTEST:

Finance Officer

Town Board President

Next Meeting Will Be Monday June 4, 2018, 8:30 am