



**BUFFALO CHIP TOWN BOARD
MEETING
September 17, 2018, AT 8:30 A.M.
AGENDA**

Notice has been duly posted at the Town's Office

1. ROLL CALL / PLEDGE OF ALLEGIANCE:

- a. Trustees: Daymon Woodruff, Bonnie S. London,
Gregory Smith.
- b. James M. Walczak, Finance Officer.
- c. Kent Hagg, Town Attorney.

2. REVIEW AND APPROVAL OF AGENDA:

Motion by _____ to approve Agenda; second by _____.
Yea ____ Nay ____.

3. REVIEW AND APPROVAL OF MINUTES SEPTEMBER 4, 2018, REGULAR MEETING MINUTES:

Motion by _____ to approve of the Regular Meeting Minutes of September 4, 2018; second by _____.
Yea ____ Nay ____

4. FINANCE OFFICER NEW REVENUE REPORT:

South Dakota Department of Revenue Municipal Tax:
Received Municipal Tax - \$5,142.60, August 22 – 31, 2018.

5. APPROVAL OF CLAIMS:

Rapid City Journal: \$58.83, Published Regular Meeting Minutes, August 21, 2018, ran on Sept. 7, 2018.

Zach Dosch: \$99.00, Sept. Website Maintenance.

Carol Woodruff: \$250.00, Accounting Services

Finance and Administration: \$1,300.00

Total Claims: \$1,707.83

Motion by _____ to approve Claims of \$1,707.83 as presented by the Finance Officer; second by _____.

Yea ____ Nay ____

6. SECOND READING ORDINANCE NO. 2.3 APPROPRIATING FUNDS FOR THE FISCAL YEAR 2019.

**TOWN OF BUFFALO CHIP
ORDINANCE**

AN ORDINANCE No. 2.3 APPROPRIATING FUNDS FOR THE FISCAL YEAR 2019

SECTION ONE:

Be it ordained by the Town of Buffalo Chip that the following sums are appropriated to meet the financial needs of the municipality for the fiscal year 2019.

| REVENUE | General |
|------------------------------------|------------------|
| <hr/> | |
| <u>General</u> | |
| <u>Government</u> | |
| Municipal | |
| Sales Tax | \$ 87,230 |
| Licenses – | |
| Liquor License | \$ 900 |
| <hr/> | |
| TOTAL MEANS OF FINANCE: | \$ 88,130 |

SECTION TWO:

The following designates the expenditures to which funds derived from the revenue sources set forth in section one are applied.

| <u>EXPENDITURES</u> | <u>General</u> |
|--|-------------------------|
| <u>General Government</u> | |
| Town Board | \$ 3,600 |
| Payroll Liabilities | \$ 2,675 |
| Finance Office/Administration | \$ 16,800 |
| Street Department | \$ 2,500 |
| <u>Professional Fees</u> | |
| Attorney – Legal Fees | \$ 12,000 |
| Engineer/Planning | \$ 25,000 |
| Ketel Thorstenson/Payroll | |
| Tax/Quarterly Reports | \$ 2,400 |
| Website Hosting/ Maintenance | \$ 1,500 |
| <u>Misc. Expenses</u> | |
| Surety Bond | \$ 525 |
| Official Newspaper – Rapid City Journal | \$ 2,500 |
| <u>Reserves</u> | |
| Contingency Funds / Reinvest | \$ 18,630 |
| <u>TOTAL 2018 EXPENDITURES:</u> | <u>\$ 88,130</u> |

ATTEST:

TOWN OF BUFFALO CHIP

James M. Walczak, Finance Officer
President

Daymon Woodruff, Town Board

(SEAL)

First Reading: September 4, 2018

Second Reading: September 17, 2018

Publication: _____, 2018

Published once at the approximate cost of

Vote: Woodruff -
London -
Smith -

7. EXECUTIVE SESSION:

1-25-2. Executive or closed meetings--Purposes--Authorization--Violation as misdemeanor. Executive or closed meetings may be held for the sole purposes of:
(3) Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters.

- a. Motion by _____ to go into Executive Session; second by _____ to adjourn the meeting at _____ .m. MST.
Yea ____ Nay ____
- b. Motion by _____ to come out of Executive; second by _____ to come out of Executive Session the meeting at _____ .m. MST. Yea ____ Nay ____

8. TRUSTEE INPUT:

9. ADJOURN:

Motion by _____ to Adjourn Meeting; second by _____ at _____ a.m. MST.
Yea ____ Nay ____

ATTEST:

Finance Officer

Town Board President

Next Meeting Will Be Monday, October 1, 2018, 8:30 am