



**BUFFALO CHIP TOWN BOARD
MEETING
November 19, 2018, AT 8:30 A.M.
AGENDA**

Notice has been duly posted at the Town's Office

1. ROLL CALL / PLEDGE OF ALLEGIANCE:

- a. Trustees: Daymon Woodruff, Bonnie S. London, Gregory Smith.
- b. James M. Walczak, Finance Officer.
- c. Kent Hagg, Town Attorney.

2. REVIEW AND APPROVAL OF AGENDA:

Motion by _____ to approve Agenda; second by _____.
Yea ____ Nay ____.

3. REVIEW AND APPROVAL OF MINUTES November 5, 2018, REGULAR MEETING MINUTES:

Motion by _____ to approve of the Regular Meeting Minutes of November 5, 2018; second by _____.
Yea ____ Nay ____

4. FINANCE OFFICER NEW REVENUE REPORT:

South Dakota Department of Revenue Municipal Tax:
\$2,161.82, October 20 - 31, 2018
Total New Revenue: \$2,161.82

5. APPROVAL OF CLAIMS:

Rapid City Journal: \$43.11, Published Regular Meeting Minutes, October 1, 2018, ran on Oct. 4, 2018.
Rapid City Journal: \$49.14, Published Regular Meeting Minutes, October 15, 2018, ran on November 15, 2018.
Finance and Administration: \$1,300.00
Zach Dosch: \$99.00, November, Website Maintenance.
Ketel Thorstenson, LLP: \$175.00Preperation of Payroll Tax Reports and Proofing Quarterly Reports.
Total Claims: \$1,666.25

Motion by _____ to approve Claims of \$1,666.25 as presented by the Finance Officer; second by _____.
Yea ____ Nay ____

6. EXECUTIVE SESSION:

1-25-2. Executive or closed meetings--Purposes--Authorization--Violation as misdemeanor. Executive or closed meetings may be held for the sole purposes of:
(3) Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters.

- a. Motion by _____ to go into Executive Session; second by _____

_____ to adjourn the meeting at _____ .m. MST.
Yea _____ Nay _____

b. Motion by _____ to come out of Executive; second by
_____ to come out of Executive Session the meeting at
_____ .m. MST. Yea _____ Nay _____

7. **TRUSTEE INPUT:**

8. **ADJOURN:**

Motion by _____ to Adjourn Meeting; second by _____ at _____ a.m. MST.
Yea _____ Nay _____

ATTEST:

Finance Officer

Town Board President

Next Meeting Will Be Monday, December 3, 2018, 8:30 am