



BUFFALO CHIP TOWN BOARD
MEETING
January 7, 2019, AT 8:30 A.M.
AGENDA

Notice has been duly posted at the Town's Office

1. **ROLL CALL / PLEDGE OF ALLEGIANCE:**
 - a. Trustees: Daymon Woodruff, Bonnie S. London, Gregory Smith.
 - b. James M. Walczak, Finance Officer.
 - c. Kent Hagg, Town Attorney.

2. **REVIEW AND APPROVAL OF AGENDA:**

Motion by _____ to approve Agenda; second by _____.
Yea ____ Nay ____.

3. **REVIEW AND APPROVAL DEC. 17, 2018, REGULAR MEETING MINUTES:**

Motion by _____ to approve of the Regular Meeting Minutes of Dec. 17, 2018; second by _____.
Yea ____ Nay ____.

4. **FINANCE OFFICER NEW REVENUE REPORT:**

South Dakota Department of Revenue Municipal Tax:
\$1,233.40, Dec. 1 – 19, 2018
Total New Revenue: \$1,233.40

5. **APPROVAL OF CLAIMS:**

Rapid City Journal: \$38.84, Published Regular Meeting Minutes, Dec. 3, 2018, ran on Dec. 20, 2018.
Total Claims: \$38.84

Motion by _____ to approve Claims of \$38.84 as presented by the Finance Officer; second by _____.
Yea ____ Nay ____.

6. **SDCL 9-12-6 NEWSPAPER DESIGNATION: (Resolution attached)**

The official newspaper must be designated annually or for a period of time specified by the governing body, but not less than twelve months.

Motion by _____ to designate the _____ as the official newspaper of the Town of Buffalo Chip, SD; second by _____.
Yea ____ Nay ____.

7. **SDCL 6-1-10. Publication of Payroll Information: (Resolution attached)**

Motion by _____ to approve publication of salaries of all officers and employees; second by _____.
Yea ____ Nay ____.

8. SDCL 9-13-6. Publication of Notice of Vacancies--Times. (Notice attached for review).

The finance officer of the municipality shall have a notice published in the official newspaper of the municipality setting forth the vacancies which will occur by termination of the terms of office of elective officers. The notice shall also state the time and place where nominating petitions may be filed for such offices. The notice shall be published once each week for two consecutive weeks between the fifteenth day of January and the thirtieth day of January.

Motion by _____ to direct the Finance Officer to publish Notice of Vacancy for the Town of Buffalo Chip Board of Trustees; second by _____.

Yea _____ Nay _____

9. SDCL 9-13-1. Date of annual municipal election--Hours of voting.

The election of officers shall be held on the second Tuesday of April of each year, at a place in the municipality as the governing body shall designate. Location and Times are contained in the Notice.

Motion by _____ to set the annual election for Tuesday, April 10, 2018; second by _____.

Yea _____ Nay _____

10. EXECUTIVE SESSION:

1-25-2. Executive or closed meetings--Purposes--Authorization--Violation as misdemeanor. Executive or closed meetings may be held for the sole purposes of: (3) Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters.

a. Motion by _____ to go into Executive Session; second by _____ to adjourn the meeting at _____ .m. MST.

Yea _____ Nay _____

b. Motion by _____ to come out of Executive; second by _____ to come out of Executive Session the meeting at _____ .m. MST. Yea _____ Nay _____

11. TRUSTEE INPUT:

12. ADJOURN:

Motion by _____ to Adjourn Meeting; second by _____ at _____ a.m. MST.

Yea _____ Nay _____

ATTEST:

Finance Officer

Town Board President

Next Meeting Will Be Monday, January 21, 2019, 8:30 am