



BUFFALO CHIP TOWN BOARD
REGULAR MEETING
August 19, 2019, AT 8:30 A.M.
AGENDA

Notice has been duly posted at the Town's Office

1. ROLL CALL / PLEDGE OF ALLEGIANCE:

- a. Trustees: Daymon Woodruff, Bonnie S. London, Gregory Smith.
- b. James M. Walczak, Finance Officer.
- c. Kent Hagg, Town Attorney.

2. REVIEW AND APPROVAL OF AGENDA:

Motion by _____ to approve Agenda; second by _____.

Yea ____ Nay ____

3. REVIEW AND APPROVAL OF MINUTES Aug. 1, 2019, REGULAR MEETING MINUTES:

Motion by _____ to approve of the Regular Meeting Minutes of Aug. 1, 2019; second by _____.

Yea ____ Nay ____

4. FINANCE OFFICER NEW REVENUE REPORT: No Sales Tax.

South Dakota Department of Revenue Municipal Tax:

5. APPROVAL OF CLAIMS:

Rapid City Journal: \$41.26 - Approved Minutes, Regular Town Meeting July 15, ran on Aug. 7, 2019.

Finance & Administration: \$1,300.00

Ketel Thorstenson, LLP: \$163.00, Preparation Payroll Tax Reports & 2nd Quarter Payroll Reports.

Zach Dosch: \$99.00, Aug. Website Maintenance.

South Dakota Depart. Of Revenue: \$5.80, Error reported to TBC, manual correction.

Total Claims: \$1,609.06

Motion by _____ to approve Claims of \$1,609.06 as presented by the Finance Officer; second by _____.

Yea ____ Nay ____

6. EXECUTIVE SESSION: 1-25-2 - if needed.

Motion by _____ to go into Executive Session; second by _____ to adjourn the meeting at _____ .m. MST.

Yea ____ Nay ____

Motion by _____ to come out of Executive; second by
_____ to come out of Executive Session the meeting at
_____ .m. MST.

Yea ____ Nay ____

7. TRUSTEE INPUT:

8. ADJOURN:

Motion by _____ to Adjourn Meeting; second by _____ at
a.m. MST.

Yea ____ Nay ____

ATTEST:

Finance Officer

Town Board President

**Next Meeting Will Be Moved due to Labor Day Holiday to Tuesday, September 3,
2019, 8:30 am**

UNAPPROVED MINUTES BUFFALO CHIP TOWN BOARD

Regular Meeting

August 1, 2019, 8:30 a.m.

Notice Was Duly Posted at Buffalo Chip Town Hall

CALL TO ORDER AND ROLL CALL: Daymon Woodruff, Bonnie London, and Greg Smith. Finance Officer Walczak took roll call, all present and accounted for, we have a quorum. Town Attorney Kent Hagg not present.

PLEDGE OF ALLEGIANCE: Pledge of Allegiance was led by Greg Smith.

REVIEW AND APPROVAL OF AGENDA: Motion by Smith to approve the Agenda; Second by London. Motion passed unanimously.

REVIEW AND APPROVAL OF MINUTES OF JULY 15, 2019, REGULAR MEETING: Motion by Smith to approve the Regular Meeting Minutes of July 15, 2019; second by London. Motion passed unanimously.

FINANCE OFFICER NEW REVENUE REPORT: South Dakota Department of Revenue Municipal Tax – \$3,841.91, July 1-19, 2019. **Total New Revenue: \$3,841.91.**

APPROVAL OF CLAIMS:

Rapid City Journal: \$34.31 - Approved Minutes from our Regular Town Meeting July 1, ran on July 18, 2019.

Richardson, Wyly, Wise, Sauck & Hieb, LLP: \$100.00, Legal Services.

Total Claims: 134.31

Motion by Woodruff to approve Claims of \$134.31 as presented by the Finance Officer; second by London. Motion passed unanimously.

TRUSTEE INPUT:

ADJOURN:

Motion to adjourn meeting was made by Woodruff; seconded by London to adjourn meeting at 8:38 a.m. Motion passed unanimously.

ATTEST:

James M. Walczak,
Town Finance Officer

Daymon Woodruff,
Town Board President

Next Regular Meeting Will Be Monday, Aug. 19, 2019, 8:30 am