



**BUFFALO CHIP TOWN BOARD
REGULAR MEETING
November 18, 2019, AT 8:30 A.M.
AGENDA**

Notice has been duly posted at the Town's Office

1. ROLL CALL / PLEDGE OF ALLEGIANCE:

- a. Trustees: Daymon Woodruff, Bonnie S. London, Gregory Smith.
- b. James M. Walczak, Finance Officer.
- c. Kent Hagg, Town Attorney (not present).

2. REVIEW AND APPROVAL OF AGENDA:

Motion by _____ to approve Agenda; second by _____.

Yea ____ Nay ____

3. REVIEW AND APPROVAL OF MINUTES NOV. 4, 2019, REGULAR MEETING MINUTES:

Motion by _____ to approve of the Regular Meeting Minutes of Nov. 4, 2019; second by _____.

Yea ____ Nay ____

4. APPROVAL OF CLAIMS:

Rapid City Journal: \$65.21, Publication of Regular Meeting Minutes Oct. 21, ran on Nov. 9, 2019.

Finance and Administration: \$1,300.00

Bennet Main Gubbrud & Willert, PC: \$432.50, Legal Services.

Fed Ex Shipping: \$71.65, reimburse Walczak.

Ketel Thorstenson, LLP: \$116.00, Payroll Prep Tax Reports 3rd Quarter

Total Claims: \$1,985.36

Motion by _____ to approve Claims of \$1,985.36 as presented by the Finance Officer; second by _____.

Yea ____ Nay ____

5. EXECUTIVE SESSION: 1-25-2

(3) Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters

Motion by _____ to go into Executive Session; second by _____ to adjourn the meeting at _____ .m. MST.

Yea ____ Nay ____

Motion by _____ to come out of Executive; second by _____

_____ to come out of Executive Session the meeting at
_____.m. MST.

Yea ____ Nay ____

6. **TRUSTEE INPUT:**

7. **ADJOURN:**

Motion by _____ to Adjourn Meeting; second by _____ at
a.m. MST.

Yea ____ Nay ____

ATTEST:

Finance Officer

Town Board President

Next Meeting Will Be Monday, Dec. 2, 2019, 8:30 am