



**BUFFALO CHIP TOWN BOARD
MEETING
January 16, 2020, AT 8:30 A.M.
(Date Changed Due to Scheduling Conflict)
AGENDA**

Notice has been duly posted at the Town's Office

1. ROLL CALL / PLEDGE OF ALLEGIANCE:

- a. Trustees: Daymon Woodruff, Bonnie S. London, Gregory Smith.
- b. James M. Walczak, Finance Officer.

2. REVIEW AND APPROVAL OF AGENDA:

Motion by _____ to approve Agenda; second by _____
Yea ___ Nay ___

3. REVIEW AND APPROVAL JAN. 6, 2020, REGULAR MEETING MINUTES:

Motion by _____ to approve of the Regular Meeting Minutes of Jan. 6, 2020;
second by _____
Yea ___ Nay ___

4. APPROVAL OF CLAIMS:

Rapid City Journal: \$38.84, Publication of Minutes Dec. 16, 2020, ran on Jan. 10, 2020.
Finance & Administration: \$1250.00
Zach Dosch: \$99.00, Website Maintenance Jan, 2020.
Go Daddy: \$62.67, Website Security Deluxe, reimburse Walczak.

Total Claims: \$1,450.51

Motion by _____ to approve Claims of \$1,450.51 as presented by the Finance Officer;
second by _____
Yea ___ Nay ___

5. SDCL 9-12-6 NEWSPAPER DESIGNATION: (Resolution 20 – 01 attached)

The official newspaper must be designated annually or for a period of time specified by the governing body, but not less than twelve months.

Motion by _____ to designate the _____ as the official newspaper of the
Town of Buffalo Chip, SD; second by _____
Yea ___ Nay ___

6. SDCL 6-1-10. Publication of Payroll Information: (Resolution 20 – 02 attached)

Motion by _____ to approve publication of salaries of all officers and employees; second
by _____
Yea ___ Nay ___

7. SDCL 9-13-6. Publication of Notice of Vacancies—Times

Public Notice is hereby given of the vacancy of the Town of Buffalo Chip three year Trustee position and for the dates of nominating petition, circulation and filing. The election for Town

Board Trustee is hereby set for Tuesday, April 14, 2020. Filing Petitions for said position may be obtained at the Buffalo Chip Town Hall located at 20622 Fort Meade Way, Buffalo Chip, SD 57785. The earliest date to begin petition circulation and earliest date to file a nominating petition is January 31, 2020. The deadline for filing a nominating petition is February 28, 2020, by 5:00 p.m. A candidate may withdraw his or her name from nomination also February 28, 2020 by 5:00 p.m.

Motion by _____ to direct the Finance Officer to publish Notice of Vacancy for the Town of Buffalo Chip Board of Trustees; second by _____.
Yea _____ Nay _____

8. SDCL 9-13-1. Date of Annual Municipal Election--Hours of Voting.

The election shall be held on Tuesday of April 14, 2020, 7:00am – 7pm at the Buffalo Chip Town Hall located at 20622 Fort Meade Way, Buffalo Chip, SD 57785

Motion by _____ to set the annual election for Tuesday, April 14, 2020;
second by _____.
Yea _____ Nay _____

9. EXECUTIVE SESSION:

1-25-2. Executive or closed meetings--Purposes--Authorization--Violation as misdemeanor. Executive or closed meetings may be held for the sole purposes of:
(3) Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters.

- a. Motion by _____ to go into Executive Session; second by _____ to adjourn the meeting at _____ .m. MST.
Yea _____ Nay _____
- b. Motion by _____ to come out of Executive; second by _____ to come out of Executive Session the meeting at _____ .m. MST. Yea _____ Nay _____

10. TRUSTEE INPUT:

11. ADJOURN:

Motion by _____ to Adjourn Meeting; second by _____ at _____ a.m. MST.
Yea _____ Nay _____

ATTEST:

Finance Officer

Town Board President

Next Meeting Will Be Monday, February 3, 2020, 8:30 am