



**BUFFALO CHIP TOWN BOARD
MEETING
February 17, 2020, AT 8:30 A.M.**

**AGENDA
Notice has been duly posted at the Town's Office**

1. ROLL CALL / PLEDGE OF ALLEGIANCE:

- a. Trustees: Daymon Woodruff, Bonnie S. London, Gregory Smith.
- b. James M. Walczak, Finance Officer.

2. REVIEW AND APPROVAL OF AGENDA:

Motion by _____ to approve Agenda; second by _____
Yea ___ Nay ___

3. REVIEW AND APPROVAL FEB. 3, 2020, REGULAR MEETING MINUTES:

Motion by _____ to approve of the Regular Meeting Minutes of Feb. 3, 2020;
second by _____
Yea ___ Nay ___

4. FINANCE OFFICER NEW REVENUE REPORT:

South Dakota Department of Revenue: \$12.94, portion of municipal tax reported from taxpayers that refuse to identify the municipal amounts by municipality. Jan. 1, 2016 – July 1, 2019.

5. APPROVAL OF CLAIMS:

Rapid City Journal: \$73.11, Publication of Approved Meeting Minutes Jan. 16, ran Feb. 6, 2020.
Zach Dosch: \$99 – Feb. Web site Maintenance.
Finance & Administration February: \$1,300.00
Ketel Thorstenson, LLP: \$352.50, Accounting General Services - Preparation of Payroll Taxes, 1099's, W-2's, Accounting & Proofing W 2's & Quarterly Reports & printing of W 2's
Total Claims: \$1,804.61

Motion by _____ to approve Claims of \$1,820.61 as presented by the Finance Officer;
second by _____ Yea ___ Nay _____

- a. Motion by _____ to go into Executive Session; second by _____
to adjourn the meeting at _____ .m. MST.

Yea ___ Nay ___

- b. Motion by _____ to come out of Executive; second by _____ to come out
of Executive Session the meeting at _____ a.m. MST. Yea ___ Nay ___

6. TRUSTEE INPUT:

7. ADJOURN:

Motion by _____ to Adjourn Meeting; second by _____ at _____ a.m. MST.
Yea ___ Nay ___

ATTEST:

Finance Officer

Town Board President

Next Meetings Will Be:

- Monday, March 2, 8:30 am, 2020
- Monday, March 16, 8:30 am &
- Board of Equalization, 9:00 am, 2020